

CRESCENT CITY JR/SR HIGH SCHL Title I, Part A Parental Involvement Plan

I, Mechele Higginbotham, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The Mission of CCJSHS is to educate parents regarding the purpose of CCJSHS which is to provide a high quality education and support to a diverse community of learners where all students are expected to learn and become career or college ready.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents are encouraged to attend School Advisory Council meetings where they can be involved in the decisions made regarding parent involvement funds. Parents are also encouraged to attend parent nights, student celebrations, and open house. The school has access to Omniaalert to contact parents through phone messaging. The school sends parents to the PIDAC for their input and participation regarding budgets and Title 1 programs. Parental sign in sheets, an agenda and input from parents will be documented in the minutes.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title X- Project Praise	Under Title X- CCJSHS works with the Project Praise teacher to provide additional needs and support for the education of children that are considered Homeless. The Project Praise liaison is available to transport for medical appointments, school meetings and is available as an advocate for the parent and student at school meetings.
2	Title III and Title 1 Part C- LEP Support and Migrant Education	Title III provides help for non English speaking parents and students needing a translator for informational meetings or anything that may be needed to transition into the Public School system.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Open house was held at 6:00 in the evening to accommodate working parents. Parent conferences, including ESOL and ESE progress monitoring meetings, are held before, during, and after school for the convenience of the parents. Truancy and Tardy meetings are scheduled at the convenience of the parents schedule.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Financial Aid and Scholarship Night	Sheryl Brenner	Inform the parents and students of many of the colleges, universities, and tech schools available to them.	October 26, 2015	Sign-in sheets and number of parents supporting their children to pursue post-secondary education.
2	Open House/Title 1 Meeting	Yolanda Brady & Sheryl Brenner	Inform the parents and students of the state testing the students will be required to participate in and what they will need to score to be considered proficient.	September 14, 2015	Sign-in sheets and number of parents who understand the state testing requirements on their child.
3	College Night	Sheryl Brenner	Informational meeting for students and parents concerning requirements for Financial Aid support.	September 8, 2015	Sign-in sheets/ informed parents help the students become more successful in their academics.
4	Guidance Night	Yolanda Brady & Sheryl Brenner	Inform parents and students about required testing and graduation requirements, as well as scholarship and college planning. Athletic Eligibility requirements are discussed by the guidance counselors and the athletic director	December 7, 2015	Sign-in sheets and the number of students and parents that are informed about graduation and athletic requirements.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness

1	In-Service Training	Mechele Higginbotham	Training staff to be culturally sensitive and aware of procedures to make parent contacts meaningful and documentable. Teachers will be provided professional development activities that will educate teachers, students and school personnel how to communicate and work with parents to successfully build ties between the school and the parents.	October 13, 2015	Sign in sheets, Parent Contact Logs, and a staff informed of the best practices used to build ties to encourage and increase student achievement.
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: We provide information about post-secondary options in our guidance department and encourage parents to visit guidance and take home information. We also encourage all parents to contact the front office to schedule parent conferences (positive/negative) on an as needed basis. Parents have 24 hour access to teachers through Parent Portal and email. Title I flyer distribution is in English and Spanish. Title I surveys will help to provide evaluation of school programs as they allow for additional comments to be made by the parents.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Crescent City Jr/Sr High School informs parents concerning Title 1, curriculum, and assessments through the school website, outreach phone calls, and parent meetings. Parents are encouraged to schedule conferences to discuss their child's education. Parents surveys are distributed by Title I and parent input is used to help construct the Parent Involvement Plan and School Improvement Plan. The Title 1 Bifold, which is disseminated to all Title 1 students, shares timely Title 1 information regarding parents rights, parent self assessment and Federal Programs active in our district. Student progress is measure by grades, progress reports and report cards. Parents can access parent portal for teacher input and grades, use email, or request parent/teacher conferences. Administrative staff will be responsible for oversight including: distribution, dissemination, timelines and description of monitoring information provided.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Crescent City Jr/Sr High School provides ear pieces for parents to hear a translator at large school meetings such as open house. At conferences on individual students, translators are provided. School newsletters are sent home in both English and Spanish. Migrant families are serviced through Title I with translations and transportation to parent meetings. All buildings are wheelchair accessible for parent meetings.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House/ Title 1 Annual Meeting	1	51	Parents will be better informed about their child's progress and receive information about student lunch program and new one to one initiative.
2	Guidance Night	2	40	Parents will be able to monitor student's progress as they fulfill graduation requirements
3	Financial Aid Workshop	2	25	Parents will be able to receive assistance on filling out FAFSA paperwork and receive scholarship information, helping to make college a more affordable option.
4	College/Career Night	5	179	Students and parents will be exposed to various college and career choices and help them determine goals and future direction.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title 1 Parent Involvement In-service	1	45	Communication between teachers and parents will increase student achievement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work	Allow for flexibility and individual conferences to go over important details. Phone calls to keep parents informed.
2	No time available.	Allow for flexibility and individual conferences to go over important details. Phone calls to keep parents informed.
3	Transportation	Phone conferences

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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count	Content/Purpose	Description of the Activity
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